



# Opportunity Brief

## VP of Operations

### Portable Electric



**Zero  
Emissions.  
Infinite  
Possibilities.**



## About Portable Electric

Portable Electric was founded in 2015, with a vision of becoming a significant contributor to our clean economy future. Its goal to provide the world with zero-pollution and zero noise electric power options which are robust, reliable, fast charging, and portable, is more compelling, pertinent, and urgent than ever.

Based in the thriving cleantech hub of Vancouver, BC, Portable Electric is an exciting scale-up clean technology company, which brings clean power on-demand for remote and mobile environments, as well as expanding into the fast-growing market of EV charging.

Portable Electric has a growing eco-system of customers and strategic partners in the US, the UK and Europe, and has equipment in 14 countries to date. Through its trademarked **VOLTstack** and related products, Portable Electric has earned its strong global brand as a pioneer in portable and renewable power systems. Through its innovative go-to-market approach and leasing options, Portable Electric is en route to becoming a global leader in mobile power as a service.

In addition to their own globally recognized brand and traction, Portable Electric is starting to enter into strategic OEM relationships, working with major industrial corporations to embed Portable's core technologies into the customers' branded products and leverage their distribution channels. This new direction will enable Portable Electric to gain accelerated traction, leverage contract manufacturing, and continue to develop world leading technology.

Portable Electric designs, engineers and manufactures at its Headquarters in Vancouver, BC. The organization is growing with around 35 full-time staff currently, including a world-class engineering team.



## Pipeline & Milestones

- In Q4 2021, Portable Electric (PE) prepared for its next phase of significant growth through hiring an extremely experienced CEO and CFO, and the formal creation of a world class Board of Directors.
- PE is now embarking on a Series A funding round to help scale the organization, develop new technologies, and build out the corporate infrastructure. This round will be with institutional and strategic investors.
- PE recently signed two major OEM strategic partnerships with multinational industrial conglomerates, to develop their entire line of portable power systems for construction environments.
- Other strategic partnerships are at various stages of development, in the areas of EV charging, utilities, construction and film production.
- Portable Electric works with major utilities across the US; out of these, PG&E in Northern California is one of their largest customers. There are significant opportunities with PG&E in the immediate pipeline, which will help showcase Portable Electric's power-as-a-service model (P'aaS). PE has customer agreements to deploy this service model with one major utility and another under negotiation.
- PE has developed an intellectual property strategy to support their ongoing innovation in hardware, firmware and software. The VP, Engineering owns this very important initiative.
- The new James Bond Movie features a cameo appearance of a PE mobile power unit; PE's partners in the UK, [GreenVoltage](#), used the VOLTstack e-Generators for the filming of the production, with fantastic feedback from the team.

Please visit the [Portable Electric website](#) (in process of being updated) for further information on their products and services.



## The Opportunity

As the world accelerates its transition to cleaner energy, Portable Electric is well poised to pursue its share of a multi-billion dollar addressable market in e-generators and EV charging alone. Portable Electric has a proven value proposition, a base platform of revenues on which to build, a growing network of potential OEM and strategic partners, and its own battery management software IP well into development. The market potential for their solutions is huge – and accelerating.

To enable PE to bring innovative products to market which specifically meet customer needs and leverage market opportunities, Portable Electric is now seeking a forward-thinking and experienced VP of Operations. In this role, you are a proven leader/team builder, able to build manufacturing capability and operational processes to meet product demand in the market. You are also experienced in lean, engineering, advanced manufacturing and supply chain and able to build an organization that is capable, adaptable, and responsive to the growth needs of the business.

## The Role

As the VP of Operations, you will report directly to the CEO, and be an important voice on the executive leadership team. You will be addressing significant growth and anticipated scale up of the business.

### **The Impact of the VP of Operations:**

- Act as the operational and values-aligned glue across the organization
- Beats the organizational drum, ensuring a collective pace across the teams to meet our strategic and production goals
- Executes the strategic plan in concert alongside their direct reports
- Is a consistent force of good judgment and planning to continue to grow the organization



## Reporting Structure

### Teams Reporting to the VP of Operations:

- Plant Operations
- Manufacturing Engineering
- Supply Chain
- Professional Services, P'aaS, & PMO
- Customer Service

### Key Objectives/Priorities

- Own the operational effectiveness across manufacturing, operations, supply chain, professional services, P'aaS, PMO, and customer service to ensure that teams have programs and processes implemented to support growth (Lean, JIT, etc).
- Oversee end-to-end Supply Chain and product lifecycle planning and management from forecasting to fulfillment, including reverse logistics as well as supplier development and management.
- Own the P&L across manufacturing and operations
- Build and develop new teams, processes and methodologies to support our fast growing business.
- Assist in the selection and implementation of all technical enterprise solutions, including ERP, MRP, and demand-planning solutions.
- Facilitate an environment that fosters strong team dynamic through success recognition, team empowerment, active coaching, staff education, and project orientation. Ensure all tools and resources are provided to the team members.
- Develop production planning, inventory management, and supplier capacity management to ensure optimum and cost-effective product availability.
- Utilize market data and quality standards for production planning, demand planning/forecast management.
- Be responsible for the management and monitoring and the quality of customer service provided and ensure all services delivery meets company quality standards.
- Lead the procurement team in negotiations with major vendors and build relationships with key suppliers.

- Establish KPI's and work with our BI team to create reporting on these metrics.
- Support the development of our evolving business models and lead the operational requirements and build to execute.
- Proactively identify and forecast issues or opportunities and propose solutions.

## Qualifications

- A broadly experienced leader with 10+ years of experience in Manufacturing, Operations and Supply Chain preferably in a complex advanced manufacturing facility.
- Comfortable working in a fast-paced, entrepreneurial environment, and able to move your team from an environment of ambiguity to structure.
- You've built new organizations to scale in one or more of these business units including: Plant Operations; Manufacturing Engineering; Supply Chain; Professional Services; a PMO; and Customer Service
- Excellent negotiation, leadership, communication, and problem solving skills
- Experience developing and executing plans across a complex supply chain.
- Proven track record in building and managing teams, developing best practices and operational infrastructure to facilitate rapid growth and profitability of the business.
- Experience working with Product Development and Engineering to integrate new product development into manufacturing, and supply chain processes;
- Highly systematic, and organized with attention to detail; capable of managing multiple projects simultaneously
- Experience in designing and implementing demand forecasting
- An undergraduate degree. Business management (operations), engineering/mechanical engineering is preferred.

## Transferable Skills & Professional Style

- Rich imagination grounded in solid technical understanding
- Strong business and technical acumen
- Able to build and lead an operations team as the business grows
- Ability to influence cross-functional teams without formal authority

- Financial, budgetary and project leadership acumen; brings both business and technical product management expertise
- Cultural alignment (open-minded, empowering, collaborative, high integrity)
- Leads/communicates with purpose, clarity and empathy
- Communication (open and engaged, listens)
- Motivation (able to motivate others)
- Strong decision-making skills (timely, independent)
- Style (open, communicative, collaborative, team-oriented)
- Adaptable, innovative and resilient

## Location

This position will be based at Portable Electric's 18,000 sq ft facility and Global HQ in Vancouver, BC – home to a highly engaged and growing team of 35.

- Portable Electric is following strict COVID-19 Safety protocols under the guidance of the BC CDC, the BC Ministry of Health and WorkSafeBC to ensure the safety and well-being of our team and visitors.

## Equal Opportunity Employer

Portable Electric embraces diversity. We are committed to building a team of women, BIPOC, LGBTQ+ and people with disabilities, that represents a variety of backgrounds, perspectives and skills, where team members feel like they belong and our policies and guidelines embrace all cultures and beliefs. The more inclusive we are, the more successful we will be.

**Start your Journey with Portable Electric! Apply now by sending us your resume to [careers@portable-electric.com](mailto:careers@portable-electric.com). We want to hear from you!**

*We thank all applicants, but only those selected for further consideration will be contacted. Be sure to check our careers page to stay informed about all job opportunities at Portable Electric!*