

Job Title: Supply Chain Business Analyst
Position Type: Full Time, Permanent

We are a Vancouver-based cleantech equipment manufacturer, connecting teams to clean power all over the globe. PE designs, builds, rents and sells **Voltstack® Power Stations** – industrial grade, robust, clean energy alternatives to traditional gas and diesel generators that provide instant power whenever and wherever it's needed.

We are looking for a **Supply Chain Business Analyst** to provide business insight and analytical support to key stakeholders throughout the organization. The Supply Chain Business Analyst will help improve decision making by highlighting the financial impacts, risks and benefits of planning and purchasing best practices along with developing an end to end understanding of business processes. You are responsible for providing analytics, reporting, process mapping, process documentation, and project management for the supply chain function.

Principal Accountabilities:

Supply Chain Planning and Control:

- Provide analysis, planning and forecasting in the areas of production, purchasing, inventory management, and warehousing.
- Support Monthly S&OP process by developing and distributing reporting to help prepare for monthly meetings.
- Develop forecasting, monthly performance analysis, and execution of IBP process with a focus on improving forecast accuracy and identifying replenishment and inventory gaps.
- Develop, maintain, and control Master Production Schedule and Inventory Control program.
- Analyze potential impact of forecast and production schedule changes on procurement and production volume.
- Provide input into quarterly Operating Plans and budget for medium-term planning.
- Establish supply chain processes that enable standardization between the various business units.
- Prepare business requirements documentation, analyze business processes, and develop process flow models.

Business System Analysis:

- Apply statistical analysis, predictive modeling, data mining and forecasting techniques to facilitate for data driven alignment between Sales and Operations.
- Develop metrics that provide data for process measurement and foster a data driven culture using BI tools.

- Foster a data driven culture thru engaging supply chain stakeholders thru BI tools and Excel based reporting and analysis.
- Design and development of reports, dashboards, scorecards, and analytical tools using Excel.
- Collect, combine, and analyze datasets and metrics from a variety of data sources to detect underlying trends that build the foundations for predictive supply chain analytics.
- Facilitate system implementation and data migration tasks in support of projects.

Qualifications:

- Minimum 5 years of demonstrated Supply Chain Management experience in a manufacturing setting related to Demand Planning required.
- Bachelor's degree (or equivalent) in operations research, Computer Science, Supply Chain Operations statistics, or a related field.
- Institute for Supply Management CPSM® or CPSM® or APICS CSCP or CPIM are preferred.
- Must have experience working with Relational SQL databases, Python and knowledge of data management and reporting.
- Strong analytical skills - Advanced level user of Excel (VBA/macro writing experience), Access, SQL, PowerBI and/or other analytical tools; can train others.
- Experience with ERP implementation would be beneficial.
- Excellent time management abilities.
- Strong communication and presentation skills.

Location:

- This is a role working out of our Vancouver, BC office; however, we will consider candidates from abroad who are willing to relocate to Vancouver at their own expense

Equal Opportunity Employer:

Portable Electric embraces diversity. We are committed to building a team of women, BIPOC, LGBTQ+ and people with disabilities, that represents a variety of backgrounds, perspectives and skills, where team members feel like they belong and our policies and guidelines embrace all cultures and beliefs. The more inclusive we are, the more successful we will be.

Start your Journey with Portable Electric:

Let's make the world more sustainable together! Apply now by sending us your resume to careers@portable-electric.com. We want to hear from you!

We thank all applicants, but only those selected for further consideration will be contacted. Be sure to check our careers page to stay informed about all job opportunities at Portable Electric!